

**Right to Information Handbook, 2022-2023**  
**of**  
**Urban Development & Poverty Alleviation Department**  
**Chakma Autonomous District Council**  
**Kamalanagar, Mizoram**

**Published by**  
**Urban Development & Poverty Alleviation Department**  
**Chakma Autonomous District Council**  
**Kamalanagar, Mizoram**

## **URBAN DEVELOPMENT & POVERY ALLEVIATION DEPARTMENT**

### **Function and duties of the Urban Development & Poverty Alleviation Department, Chakma Autonomous District Council.**

#### **Introduction:**

The Chakma Autonomous District Council has exclusive functions like Legislative, Executive, Law & Judicial, Accounts and Finance and accordingly it is accepted to uplift the stander of living position of the people of various spheres. At the time of creation of District Council, the Government of Mizoram delegated only few subject/department, viz: Legislative, General Administration & Control Land & Revenue Settlement, Finance & Accounts, Forest & Environment, Law & Judicial etc.

However, the Government of Mizoram delegated more power in 1986 to the Chakma Autonomous District Council under paragraph 6 (2) of the Sixth Schedule and thereby the total department rose 12 (twelve). Again in 1993 and 2001, the Government of Mizoram entrusted few more subject under notification- No.B.17012/3/92-DCA, dt. 22/9/1993 and No.C.13011/3/2010-DCA dt. 29/08/2001 and as a result, now the Chakma Autonomous District Council has the 28 (twenty eight) departments.

#### **1. About Urban Development & Poverty Alleviation Department in Chakma Autonomous District Council:**

The Urban Development & Poverty Alleviation Department is created the Govt. of Mizoram as a new department vide letter No.A.40611/1/2004-GAD/13 dt. 24/08/2006. The Urban Development & Poverty Alleviation Department is responsible for administration and management urban area within Autonomous areas. The Govt. has empowered to deal with the following subjects of business of the Urban Development & Poverty Alleviation Department.

- a) Jawaharlal Nehru National Urban Renewal Mission (JNNURM) and allied matter.
- b) Urban Infrastructure development scheme founded under 10% lump-sum grants North Eastern Region State.
- c) Urban Scheme to be founded under Asian Development Bank.
- d) Social waste management and sanitation.
- e) The Mizoram Urban & Regional Development Act, 1990 and Rules, (Be seen detail).

#### **Power and function Urban Development & Poverty Alleviation Department in Chakma Autonomous District Council:**

1. Through the Govt. of Mizoram delegated power and function Urban Development & Poverty Alleviation Department in 2021 but no scheme/project so far implementation till date.

**2. Powers and duties of Officer and Employees:**

The UD&PAO is represented as a Head of Department to execute any scheme or any decision which is done as per instruction/decision of the Executive Committee.

**3. Procedure following in decision making process including channels of supervision and accountability:**

All decision regarding finance etc, are made by the Executive Committee, of the Chakma Autonomous District Council which is duly represented by the Executive Committee (UD&PAO). The Controlling Officer (Executive Secretary). The DDO (Senior Finance Accounts Officer and the Head of Department are collectively accountable for execution of scheme/Project etc.

**4. Rules Regulation, instruction, manuals and records, head by it or under its control or issued by it employees for discharging of its function:**

NIL

**5. Categories of document that are held by it or under its controls:**

i) Utilization certificate

ii) Office expense

**6. Particular of any arrangement that exist for consultation with or representation by, the members of the public in relation of the formulation of its policy or implantation thereof:** NIL

**7. Statement of the boards, council, committees and other bodies consisting of two or more persons constituted assist part or for the purpose of it advise, and as to whether meetings of such meetings are accessible for public:**

**8. A directory of its officers and employees:**

<b>SL No.</b>	<b>Name</b>	<b>Designation</b>	<b>Monthly Salary/Remuneration (in Rs.) 2022-2023</b>	<b>Remarks</b>
1.	Shanti Kumar Chakma	UD& PAO	147645	
2.	Sanamjit Chakma	UDC	58616	
3.	Alphna Chakma	UDC	55514	
4.	Jashmine chakma	UDC	55514	
5.	Sobita Chakma	LDC	49874	
6.	Repul Jyoti Chkma	LDC	42683	

7.	Tito Tongchangya	LDC	42683	
8.	Kripa Nath Chakma	LDC	41555	
9.	Horish Chakma	LDC	41555	
10.	F. Jhanat Chakma	LDC	41555	
11.	Ananta Sen Chakma	O/P	49451	
12.	Binoy Chakma	O/P	31028	
13.	Samar Bijoy Chakma	CA-1 (Fixed)	10000	
14.	Somary Chakma	LDC(Fixed)	15000	
15.	B.T. Shanti Priyo Chakma	LDC(MR @570)	17100	
16.	Kenneth Chakma	HHS@420	12600	
17.	Sarma Lota Chakma	HHS@420	12600	

**9. Budget allocated, plans proposed expenditure and reports on disbursement made:**

SL No.	Name of Scheme	Sector	Proposed Amount (in Rs.) 2022-2023	Amount Santioned as on 1/4/2022 / 31/3/2023
1.	Office Expenses	As GIA- General	20,000.00	20,000.00
2.	Maint. Machineries	As GIA- General	20,000.00	20,000.00
		<b>Total=</b>	<b>40,000.00</b>	<b>40,000.00</b>

**10.** The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programme:

**NIL**

**11.** Particulars of recipients of concessions, permits or authorizations granted by it:

**NIL**

**12.** Details in respect of the information, available to or held by it, reduced in an electronic form:

**NIL**

**13.** Facilities available to citizen to obtaining information, including the working hours of a library or reading room:

**NIL**

**14.** Name, designation and other particular of the Public Information Officer

Ans:- **Shanti Kumar Chakma,**  
UD&PAO, CADC  
State Public Information Officer  
Contact No. 8730916140

**15.** Such other information as may be prescribed:  
NIL

**(SHANTI KUMAR CHAKMA)**  
Urban Development & Poverty Alleviation Officer  
Chakma Autonomous District Council  
Kamalanagar